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NO CHANGE in Class. ☐

21 February 1953

Executive Assistant to DOI ☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA INFO, 2 Apr 77

Auth: DDA RUC. 77/1762

Date: 26/01/78 By: 008

Director of Training

Weekly Summary Report



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2. The first presentation of the Air Operations Staff Officers Course was successfully completed on 13 February. This was a three weeks' course which began on 26 January and incorporated 124 total hours of instruction. Included in the 124 hours were practical exercises consisting of 38 hours as follows:



25X1A



25X1A14a

3. The first 3-week Course, reflecting addition of new materials and case histories, has been scheduled for Monday, 16 March 1953.

4. Registration for the Course closed on Friday, 13 February, with a total of twelve students.

5. On 11 February, Training Officers of FI, FP and PM were informally advised that the Photography and Investigative Techniques Courses currently conducted by OTR will be taken over by TSS as of 16 March 1953.

6. The Ninth Agency Orientation Course was completed on 13 February. Approximately 540 Agency personnel and 20 Intelligence Advisory Committee representatives attended the course. Special speakers during the 4-day session were the Vice President of the United States, General Walter B. Smith, Undersecretary of State, Mr. William H. Jackson, Chairman, President's Committee on International Information Activities, and Mr. Allen Dulles, Director of Central Intelligence.

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7. At the request of the SS/PI Division Chief, negotiations are being worked out for the training of six individuals with emphasis on the Polish language. During the time of their training, these individuals will be temporarily placed on the T/O of the Office of Training. On the completion of their training, they will be returned to the Division.

8. Two groups under the DD/P offices began special intensive Russian language study on 16 February. Arrangements were made by the Chief of the Language Services Division to conduct these courses

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9. A survey of the Agency concerning the 2-year Foreign Service Institute Arabic Language and Area Program disclosed no interest. The Office of Training will detail three of its competent Junior Officer Trainees into this course. There are five additional slots for this long-range program still unfilled.

10. Upon invitation from the Foreign Service Institute, arrangements have been made for three senior Agency representatives to attend a 6-session seminar on the North Atlantic Treaty Organization problems. The seminars are for two hours' duration per session, and are conducted on Monday and Wednesday of each week beginning on 25 February 1953.

11. On 18 February, Mr. Edward R. Saunders, Comptroller, presented the subject "The Mission and Functions of the Comptroller" to Agency personnel in the Orientation Room.

12. The [REDACTED] phase of Project [REDACTED] became operative on 17 February 1953, when five personnel from the NEA Division enrolled for a special course of instruction in the Arabic language and the Near East area.

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14. As of 21 February 1953, 183 CIA personnel are enrolled in TR(S) training courses, 451 in TR(O) courses, and 201 in external training, making a total of 835 in training programs under the jurisdiction of OTR as a whole.

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MATTHEW BAIRD

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